



Átomos para la paz y el desarrollo

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) • Internet: <https://www.iaea.org>

In reply please refer to: EVT2102956

Dial directly to extension: (+43 1) 2600-26720

La Secretaría del Organismo Internacional de Energía Atómica (OIEA) saluda a los Estados Miembros del OIEA y tiene el honor de señalar a su atención la celebración de la **Reunión Técnica sobre Participación de las Partes Interesadas y Comunicación con el Público** (denominada en adelante el “evento”), que tendrá lugar en la Sede del OIEA en Viena (Austria) del **22 al 25 de noviembre de 2022**.

La finalidad del evento es presentar el proyecto de publicación del OIEA sobre participación de las partes interesadas, y servir de plataforma para el intercambio de información y enseñanzas pertinentes extraídas de la experiencia y las prácticas actuales de los Estados Miembros.

En la reseña informativa adjunta se ofrecen más detalles sobre el evento.

El evento se celebrará en inglés.

Se invita a los Estados Miembros a designar a una o más personas para que participen en este evento en representación de su Gobierno y se los alienta encarecidamente a que seleccionen con ese fin a mujeres calificadas.

Por lo general, el OIEA no está en condiciones de sufragar los gastos de viaje ni de otra índole de los participantes en el evento. No obstante, dispone de fondos limitados para ayudar a cubrir los gastos de asistencia de determinados participantes. Esa ayuda puede ofrecerse normalmente, previa solicitud expresa, a un participante por país siempre que, en opinión del OIEA, la persona para la que se solicite pueda hacer una contribución importante al evento. La solicitud de apoyo financiero debe presentarse en el momento de la designación de los participantes mediante el formulario de solicitud de subvención adjunto (Formulario C).

Cabe señalar que el OIEA no paga ninguna indemnización por daños o pérdida de efectos personales. Tampoco proporciona seguro médico a los participantes en eventos del OIEA. Por lo tanto, se recomienda que estas personas adopten las medidas necesarias para contratar por su cuenta un seguro privado. No obstante, el OIEA cubrirá mediante un seguro los accidentes y las enfermedades claramente relacionados con los servicios prestados al OIEA.

Las designaciones deben presentarse al OIEA por conducto de la autoridad nacional competente (el Ministerio de Relaciones Exteriores, la Misión Permanente ante el OIEA o la Autoridad Nacional de Energía Atómica), a más tardar el **30 de septiembre de 2022**, por medio del formulario de participación adjunto (Formulario A). Los formularios de participación debidamente cumplimentados y autorizados deben enviarse por correo electrónico a la dirección [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) o por fax al número: +43 1 26007 (no se precisan copias impresas). Asimismo, han de enviarse copias por correo electrónico a las Secretarías Científicas del evento, Sra. Marta Walker (correo electrónico: [M.Kaczmarek@iaea.org](mailto:M.Kaczmarek@iaea.org)) y Sra. Lisa Berthelot (correo electrónico: [L.Berthelot@iaea.org](mailto:L.Berthelot@iaea.org)), de la División de Energía Nucleoeléctrica, Departamento de Energía Nuclear, y a la Secretaria Administrativa, Sra. Valentyna Dzyubenko (correo electrónico: [V.Dzyubenko@iaea.org](mailto:V.Dzyubenko@iaea.org)). Una vez recibidas las designaciones oficiales, las Secretarías Científicas del evento contactarán directamente a los participantes en relación con otras cuestiones de organización, como los detalles del viaje, según proceda.

La Secretaría del Organismo Internacional de Energía Atómica aprovecha esta oportunidad para reiterar a los Estados Miembros del OIEA el testimonio de su distinguida consideración.



5 de agosto de 2022

Documentación adjunta (en inglés únicamente):

Reseña informativa

Formulario de participación (Formulario A)

Formulario de solicitud de subvención (Formulario C)



**IAEA**

International Atomic Energy Agency

*Atoms for Peace and Development*

# **Technical Meeting on Stakeholder Involvement and Public Communication**

**IAEA Headquarters, Vienna, Austria**

**22–25 November 2022**

**Ref. No.: EVT2102956**

## **Information Sheet**

### **Introduction**

IAEA Member States are increasingly dedicated to effectively engaging about nuclear power with a wide range of stakeholders. Appropriate stakeholder engagement and communication are necessary at organizational, local, national and international levels, and take on the form of relationship and partnership building, listening and consulting, building trust, and providing public information. It is more than promoting the benefits of nuclear power or explaining risks or complexities. It is also about creating dialogue and taking into account the roles and inputs of stakeholders in decision-making processes.

Stakeholder engagement is indispensable for the development of a national position in countries seeking to maintain, expand or embark on a nuclear power programme. It is a key activity in selecting and obtaining authorizations for sites for nuclear power plants, and it helps build and maintain trust in regulatory oversight competence and efficiency.

The IAEA compiles international good practices, trends and challenges from Member States on how they engage with relevant stakeholders in nuclear power programmes. The IAEA is developing a Nuclear Energy Series Technical Report on *Stakeholder Engagement in a New Nuclear Power Programme*, which will follow the Milestones Approach and provide detailed guidance based on Member States input for each phase of nuclear power infrastructure development. While this publication will be primarily intended at countries introducing their first nuclear power programme, it will also contain useful and current information for countries expanding on their existing programmes.

## Objectives

The purpose of this annual Technical Meeting is to present the draft IAEA publication on stakeholder involvement, and to provide a platform to exchange information and relevant lessons from Member States' experience and current practices.

## Target Audience

The meeting is open to participants from Member States that are operating, expanding, considering, planning, or implementing nuclear power programmes, preferably from the main organizations involved in the programme (for example government departments / ministries, Nuclear Energy Programme Implementing Organizations, regulatory bodies, owner-operators, technical support organizations). The meeting is aimed at managers and officials who develop policies, strategies and plans for stakeholder engagement and communication, public or institutional relations, or media relations, and those who implement such strategies and plans. The meeting is also open to experts from nuclear societies, trade organizations, educational organizations or other institutions involved in information on clean energy, including nuclear power.

Prior to the meeting, participants are expected to complete the IAEA e-learning module on **Stakeholder Involvement** (a module in the IAEA "[E-learning for Nuclear Newcomers](#)" series) and familiarize themselves with the NE Series publication NG-G-5.1 *Stakeholder Engagement in Nuclear Programmes*.

## Working Language(s)

The working language of the meeting will be English.

## Topics

The meeting will consist of a series of presentations, group discussions, panels and interactive breakout sessions to discuss common challenges and effective solutions for engaging with stakeholders. Presentations will be delivered on the stakeholder engagement experiences in Member States as well as of international and non-governmental organizations. The meeting will also consider IAEA support on stakeholder engagement including existing and potential capacity building activities by the IAEA, guidance publications and other tools.

Based on feedback, trends and direct requests from Member States, topics may include:

- International good practices, trends and challenges in stakeholder engagement
- Relationship-building

- Engaging with policy and decision makers
- Lessons identified in newcomer countries in stakeholder engagement
- Stakeholder engagement in the long-term operation of nuclear power plants
- Dialogue with the climate community and clean energy advocates
- International communities of practice in nuclear stakeholder engagement

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **30 September 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

## Papers and Presentations

The IAEA encourages participants to give presentations on the work of their respective institutions on one or several of the topics listed above.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per

country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)**, which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **30 September 2022**.

## Venue

The event will be held at the Vienna International Centre (VIC), where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

[www.iaea.org/events](http://www.iaea.org/events).

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

# IAEA Contacts

## Scientific Secretaries:

### **Ms Marta Walker**

Division of Nuclear Power  
Department of Nuclear Energy  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA

Tel.: +43 1 2600 26720

Email: [M.Kaczmarek@iaea.org](mailto:M.Kaczmarek@iaea.org)

### **Ms Lisa Berthelot**

Division of Nuclear Power  
Department of Nuclear Energy  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA

Tel.: +43 1 2600 26709

Email: [L.Berthelot@iaea.org](mailto:L.Berthelot@iaea.org)

## Administrative Secretary:

### **Ms Valentyna Dzyubenko**

Division of Nuclear Power  
Department of Nuclear Energy  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA

Tel.: +43 1 2600 26736

Email: [V.Dzyubenko@iaea.org](mailto:V.Dzyubenko@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretaries and correspondence on other matters related to the event to the Administrative Secretary.





# Participation Form

## Technical Meeting on Stakeholder Involvement and Public Communication

IAEA Headquarters Vienna, Austria

22–25 November 2022

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretaries [M.Kaczmarek@iaea.org](mailto:M.Kaczmarek@iaea.org) and [L.Berthelot@iaea.org](mailto:L.Berthelot@iaea.org), and to the Administrative Secretary [V.Dzyubenko@iaea.org](mailto:V.Dzyubenko@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 30 September 2022**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable: Do you intend to submit a paper?                      Yes <input type="checkbox"/> No <input type="checkbox"/> Would you prefer to present your paper as a poster?      Yes <input type="checkbox"/> No <input type="checkbox"/> Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.



# Grant Application Form

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Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of event:

Date: Signature of applicant: \_\_\_\_\_

Date: Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority \_\_\_\_\_