



**IAEA**

*Átomos para la paz y el desarrollo*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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La Secretaría del Organismo Internacional de Energía Atómica (OIEA) saluda a los Estados Miembros del OIEA y tiene el honor de señalar a su atención la celebración de la **Reunión Técnica sobre la Evaluación de los Productos del Servicio de Examen de Diseño del Emplazamiento y los Sucesos Externos (SEED) y de los Resultados de las Actividades de Creación de Capacidad** (denominada en adelante el “evento”), que tendrá lugar en la Sede del OIEA en Viena (Austria) del **9 al 13 de octubre de 2023**.

Además, se podrá participar en el evento de forma virtual a través de Cisco Webex.

El evento tiene por objeto examinar y evaluar los avances y los productos del Servicio de Examen de Diseño del Emplazamiento y los Sucesos Externos (SEED) y del Programa de Creación de Capacidad relativos a los exámenes de la seguridad del diseño para instalaciones nucleares, y recopilar propuestas para nuevas mejoras, tomando en consideración los comentarios, las sugerencias y las experiencias de los Estados Miembros.

En la reseña informativa adjunta se ofrecen más detalles sobre el evento.

El evento se celebrará en inglés.

Se invita a los Estados Miembros a designar a una o más personas para que participen en este evento. Se alienta encarecidamente a los Estados Miembros a seleccionar con ese fin a mujeres.

Por lo general, el OIEA no está en condiciones de sufragar los gastos de viaje ni de otra índole de los participantes en el evento. No obstante, dispone de fondos limitados para ayudar a cubrir los gastos de asistencia de determinados participantes. Esa ayuda puede ofrecerse normalmente, previa solicitud expresa, a un participante por país siempre que, en opinión del OIEA, la persona para la que se solicite pueda hacer una contribución importante al evento. La solicitud de apoyo financiero debe presentarse en el momento de la designación de los participantes mediante el formulario de solicitud de subvención adjunto (Formulario C).

Cabe señalar que el OIEA no paga ninguna indemnización por daños o pérdida de efectos personales. Tampoco proporciona seguro médico a los participantes en eventos del OIEA. Por lo tanto, se recomienda que estas personas adopten las medidas necesarias para contratar por su cuenta un seguro privado. No obstante, el OIEA cubrirá mediante un seguro los accidentes y las enfermedades claramente relacionados con los servicios prestados al OIEA.

Las designaciones deben presentarse al OIEA por conducto de la autoridad nacional competente (el Ministerio de Relaciones Exteriores, la Misión Permanente ante el OIEA o la Autoridad Nacional de Energía Atómica), a más tardar el **4 de agosto de 2023**, por medio del formulario de participación adjunto (Formulario A). Los formularios de participación debidamente cumplimentados y autorizados deben enviarse por correo electrónico a la dirección [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) o por fax al número: +43 1 26007 (no se precisan copias impresas). Asimismo, han de enviarse copias por correo electrónico al Secretario Científico del evento, Sr. Hyun Woo Lee, División de Seguridad de las Instalaciones Nucleares, Departamento de Seguridad Nuclear Tecnológica y Física (correo electrónico: [H.W.Lee@iaea.org](mailto:H.W.Lee@iaea.org)), y a la Secretaria Administrativa, Sra. Minitha Poikudiyil (correo electrónico: [M.Poikudiyil@iaea.org](mailto:M.Poikudiyil@iaea.org)). Una vez recibidas las designaciones oficiales, el Secretario Científico del evento contactará directamente a los participantes en relación con otras cuestiones de organización, como los detalles del viaje, según proceda.

En caso de que los Gobiernos desearan, además, nombrar a uno o más observadores para que prestasen asistencia y asesoramiento a los participantes designados, se les ruega que comuniquen al OIEA el nombre y las señas de esos observadores a más tardar en la fecha antes indicada. De conformidad con las normas establecidas, corresponde a los Gobiernos sufragar los gastos de asistencia de los observadores que envíen a los eventos del OIEA. Este no paga ninguna indemnización por daños o pérdida de efectos personales de los observadores, ni por enfermedad, lesión o fallecimiento durante los viajes o en relación con su asistencia a los eventos del OIEA.

El OIEA no se hace responsable de virus informáticos, gusanos, troyanos, puertas traseras, temporizadores, relojes, contadores o cualquier otra rutina, instrucción o diseño que limiten el funcionamiento, u otro código no solicitado malicioso, ilícito o similar, incluidos programas de vigilancia o rutinas que puedan permitir a cualquier persona el acceso, que estén diseñados con ese fin, o que accedan por iniciativa propia, con el objetivo de borrar, o dañar o modificar de cualquier otro modo datos o sistemas, servidores, instalaciones u otra infraestructura del usuario final (colectivamente, “código inhabilitante”). Asimismo, el proveedor de los servicios para la reunión virtual ha asegurado y garantizado que los Servicios no contendrán, ni ningún usuario final recibirá del programa informático empleado para celebrar la reunión virtual, ninguno de estos códigos inhabilitantes.

La Secretaría del Organismo Internacional de Energía Atómica aprovecha esta oportunidad para reiterar a los Estados Miembros del OIEA el testimonio de su distinguida consideración.



9 de febrero de 2023

Documentación adjunta (en inglés únicamente):

Reseña informativa

Formulario de participación (Formulario A)

Formulario de solicitud de subvención (Formulario C)



# **Technical Meeting on the Site and External Events Design (SEED) Review Service and Capacity Building Activity Output Assessment**

**IAEA Headquarters, Vienna, Austria and  
virtual participation via Cisco Webex**

**9 - 13 October 2023**

**Ref. No.: EVT2204404**

## **Information Sheet**

### **Introduction**

The IAEA, External Events Safety Section (the EESS) supports Member States, upon request, in achieving a high level of safety in relation to external events such as earthquakes, floods, typhoons, landslides and events induced by human activities in the protection of nuclear installations against external hazards by means of peer reviews, advisory services and capacity building based on the IAEA safety standards and technical documents.

Since 1978, Site and External Events Design (SEED) Review Service has been conducted in over 50 countries to assist Member States in their efforts to comply with IAEA safety standards. This service has been used extensively by embarking countries in the stage of developing nuclear programmes to determine the safety of candidate sites and design safety of SSCs against external events. It has also been used as an opportunity to identify the facts after the occurrence of an extreme external event affecting nuclear installations. SEED Review Service has been recently applied to SMR (Small Modular Reactor) sites for the review of the graded approach to siting reactors and SMRs and in the assessment of the impacts of meteorological and hydrological hazards on the safety of nuclear installations, taking into account uncertainties associated with climate change. The role of the SEED service would become more important than ever to ensure the nuclear safety for all the Member States.

Since 2020, the EESS has been operating an extra budgetary project co-funded by EC and other Member States, aiming at site-safety-related capacity and competency enhancement of Regulators & Utilities of the Member States embarking on new nuclear programmes, delivering E-learning Platform, Self-assessment and Training Modules, Advisory Missions, and Country-specific Training WSs, etc. These project deliverables have been developed, tested and optimized through consultancy meetings and national and inter-national training workshops, and will be utilized for the implementation of the SEED bundle services for review and capacity building.

## Objectives

The objectives of the event are to discuss and assess the progress and outputs of the Site and External Events Design (SEED) Review Service and the Capacity Building Programme on the site and design safety reviews for nuclear installations and to collect suggestions for further improvement, taking into consideration of the feedback and experiences of Member States.

## Target Audience

Approximately 60 participants of the Regulator, the Utility, NEPIO, and/or TSOs of the Member States who could provide feedback on the draft deliverables of the Capacity Building Project and the draft SEED Guidelines (Rev. 1).

## Working Language(s)

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g., Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **4 August 2023**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **4 August 2023**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

In addition, the event will allow for virtual participation via Cisco Webex.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## Organization

### Scientific Secretary

#### Mr Hyun Woo Lee

Division of Nuclear Installation Safety  
Department of Nuclear Safety and Security  
International Atomic Energy Agency  
Vienna International Centre  
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## **Co - Scientific Secretary**

### **Mr Shinsaku Nishizaki**

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## **Administrative Secretary**

### **Ms Minitha Poikudiyil**

Division of Nuclear Installation Safety  
Department of Nuclear Safety and Security  
International Atomic Energy Agency  
Vienna International Centre  
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1400 VIENNA  
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Tel.: +43 1 2600 21207

Fax: +43 1 26007

Email: [M.Poikudiyil@iaea.org](mailto:M.Poikudiyil@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

# Participation Form

## Technical Meeting on the Site and External Events Design (SEED) Review Service and Capacity Building Activity Output Assessment

IAEA Headquarters, Vienna, Austria and virtual participation via Cisco Webex

**9 to 13 October 2023**

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Mr Hyun Woo Lee, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security (Email: [H.W.Lee@iaea.org](mailto:H.W.Lee@iaea.org)) and to the Administrative Secretary, Ms Minitha Poikudiyil, (Email: [M.Poikudiyil@iaea.org](mailto:M.Poikudiyil@iaea.org)).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 04 August 2023**

|   |  |                             |
|---|--|-----------------------------|
| Family name(s): (same as in passport)               | First name(s): (same as in passport)   | Mr/Ms                       |
| Institution:  |  |                             |
| Full address:                                       |  |                             |
| Tel. (Fax):   |  |                             |
| Email:  |  |                             |
| Nationality:  | Representing following Member State/non-Member State/entity or invited organization: |                             |
| Virtual Attendance                                  | Yes <input type="checkbox"/>   | No <input type="checkbox"/> |
| If/as applicable:                                   |  |                             |
| Do you intend to submit a paper?                    | Yes  | No                          |
| Would you prefer to present your paper as a poster? | Yes  | No                          |
| Title:  |  |                             |

# Grant Application Form

## Technical Meeting on the Site and External Events Design (SEED) Review Service and Capacity Building Activity Output Assessment

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**Deadline for receipt by IAEA through official channels: 04 August 2023**

|                                       |                                      |        |
|---------------------------------------|--------------------------------------|--------|
| Family name(s): (same as in passport) | First name(s): (same as in passport) | Mr/Ms: |
| Mailing address:                      | Tel.:                                |        |
|                                       | Fax:                                 |        |
|                                       | Email:                               |        |
| Date of birth (yyyy/mm/dd):           | Nationality:                         |        |

### 1. Education (post-secondary):

| Name and place of institution | Field of study | Diploma or Degree | Years attended<br>from          to |  |
|-------------------------------|----------------|-------------------|------------------------------------|--|
|                               |                |                   |                                    |  |
|                               |                |                   |                                    |  |
|                               |                |                   |                                    |  |
|                               |                |                   |                                    |  |

### 2. Recent employment record (starting with your present post):

| Name and place of employer/<br>organization | Title of your<br>position | Type of work | Years attended<br>from          to |  |
|---|---------------------------|--------------|------------------------------------|--|
|   |                           |              |                                    |  |
|   |                           |              |                                    |  |
|   |                           |              |                                    |  |
|   |                           |              |                                    |  |



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|  |
|--|
| <b>3. Description of work performed over the last three years:</b> |
| <br><br><br><br><br><br><br><br><br><br>                           |

|   |
|---|
| <b>4. Institute's/Member State's programme in field of event:</b> |
| <br><br><br><br><br><br><br><br><br><br>                          |

**Date:** \_\_\_\_\_ **Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Name, signature and stamp of Ministry of Foreign Affairs,  
Permanent Mission to the IAEA or National Atomic Energy  
Authority**

\_\_\_\_\_